



**NOTICE TO PROCEED**

16 MARCH 2023

Date

**JIVIC CATERING SERVICES**  
Carigma Ext., Tanag Street,  
Thomas Ville HOA Inc.,  
Barangay San Jose, Antipolo City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Food Provision for the GPPB Training Workshop for Department Heads and Procurement Officers** for the **Procurement Management Office** under **Purchase Request No. 100-23-03-456**, covered by **Purchase Order No. 23-03-0082** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO** /s/  
City Administrator

Conforme: MARIVIC A. NUYDA  
Authorized Representative  
**JIVIC CATERING SERVICES**

Date: 3-16-2023